

# Grace Church in the Mountains: Open to God's Transforming Grace

*Vestry Job Description (Adopted March 2017, Modified October 2019)*

- 1) Attends and actively participates in Vestry Meetings with a willingness to speak one's mind, vote their conscience, and work toward consensus.
- 2) Attends and actively participates in the liturgies of the church, as well as other programs and activities.
- 3) Exercises leadership by example both in the "temporal" affairs (the 'business' of the parish) and the spiritual life of the parish.
- 4) Serves either as an Officer of the Vestry (Warden, Treasurer, or Clerk) or as Chair or Liaison to one of the Vestry's Standing Committees.\* In working with particular Standing Committees, the Vestry Liaison works to achieve the Vestry's written charge to the committee, encourages ministry groups to work toward the mission of the parish as a whole;\*\* seeks to identify and encourage new leaders; and develops and oversees ministries' budgets.
- 5) Leads others in being faithful stewards of time and money. Time is addressed in the points above. Stewardship of money includes: a) making and paying an annual pledge, b) supporting stewardship education, c) seeking opportunities for year-round education about stewardship, and d) growing in your ability to speak about money's importance for the mission and ministry of Grace Church.
- 6) Listens to views of parishioners, especially questions, suggestions, complaints, and compliments, and as appropriate, sharing those with the Clergy and Vestry.
- 7) Prays for the church, including one another, members of the parish, and clergy.
- 8) Considers and reviews all vestry deliberations in light of our mission to be "open to God's transforming grace," and our missional priorities (usually adopted each year at the Vestry retreat).

## **Eligibility to Serve:**

- Must be a confirmed or received Episcopalian, an active member of and financial contributor to Grace Church for at least six months prior to election
- Must be able to attend and participate in Vestry meetings (currently every third Tuesday of the month) as well as the annual Vestry retreat (Jan 10 – 12). If a Vestry member misses or anticipates missing more than three meetings, he/she must have a conversation with the wardens and rector.

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\*In 2022, the Vestry Standing Committees will be: Administration, Outreach & Parish Programs

Mission Statement: Celebrating that Christ is all and in all by Seeking, Inviting, Belonging, Serving and Reverencing God's Creation